



**EMERGENCY PROPERTY SECURITY AUTHORIZATION
FOR POST-STORM RE-ENTRY**

The undersigned property owner(s) hereby designates the person(s) or company(s) named below as his/her/their "Agent" and authorize(s) that person/company to perform short-term emergency repairs, to secure the owner's property against weather damage and illegal entry, in the event that (1) limited re-entries are authorized for this purpose, following a major storm event affecting the Town of Topsail Beach and (2) the property owner(s) is/are unable to be present or to carry out property security measures. The property owner confirms that he/she/they have read the re-entry policies set forth on the reverse side of this form.

Designated Agents (limit of 3):

Name _____ Telephone () _____

Address _____

Agent is authorized to perform: _____ Emergency security measures only.
(write Yes of No beside each) _____ Additional property repairs **when permitted.**

Name _____ Telephone () _____

Address _____

Agent is authorized to perform: _____ Emergency security measures only.
(write Yes of No beside each) _____ Additional property repairs **when permitted.**

Name _____ Telephone () _____

Address _____

Agent is authorized to perform: _____ Emergency security measures only.
(write Yes of No beside each) _____ Additional property repairs **when permitted.**

Property Owner Authorization:

Name _____ Telephone () _____

Address _____

Address and description of Topsail Beach property included in this authorization.

Property Owner(s) _____
Signature(s)

STATE OF _____ COUNTY OF _____
I, _____, a Notary Public of said County and State, do certify that
_____ appeared before me this day and executed this authorization
document in my presence. Witness my hand and seal this _____ day of _____, _____.

My commission expires: _____

Notary Public Signature

- Important:** 1) This authorization is not valid unless it is properly signed and notarized. A signed and notarized original should be provided to the Police Dept, with a copy sent to designated agent. Signed authorizations may be obtained at/sent to: Topsail Beach Police Dept, Town of Topsail Beach, 812 S Anderson Blvd., Topsail Beach, NC 28445.
- 2) Post-storm conditions require, from time to time, that procedures be changed for specific circumstances. This authorization is not a guarantee of access if re-entry is not being allowed or if re-entry is being limited.

TOPSAIL BEACH HURRICANE RE-ENTRY PROCEDURES

1. **Public Safety Survey;** Following a hurricane, or similar events requiring evacuation of Topsail Beach, a team of town officials will re-enter the town, making a preliminary survey to determine whether conditions are safe.
2. **Public Information;** A staging area will be established on the outskirts of town to provide accurate information to citizens who approach the island. If possible, videos of the island, showing road and property conditions, will be made available for public viewing at this site.
3. **Roadblocks;** Access to the island, if there is significant damage or public safety problems, will be controlled at roadblocks, manned by police officers from all three island communities. These roadblocks will be accompanied by water patrols, to prevent unauthorized access of the island.
4. **Mutual Re-Entry Rights;** Surf City, Topsail Beach and North Topsail Beach will recognize and accept the access identification stickers being issued by each jurisdiction. Once re-entry is permitted, residents with proper stickers will be able to re-enter through Surf City or North Topsail Beach.
5. **Limited Initial Re-Entry;** Following the completion of the storm damage assessment, re-entry will, when conditions permit access, be initially limited to the following:
 - a) Property owners, property tenants and business owners with Town-issued re-entry stickers.
 - b) Photo Identification will be required for all persons re-entering the town and business owners should present a list of employees authorized to help them, when conditions permit their access.
 - c) Property managers with signed and notarized authority from the property owner(s) or properties.
 - d) Property maintenance or protection agents, with signed and notarized authority from the property owner for a specific property or properties. A notarized Re-Entry form will be required for each property.
6. **Limited Re-Entry Conditions;** Initial re-entry is subject to the following conditions:
 - a) **Initial re-entry will be permitted only for the purpose of allowing property owners and other authorized persons (listed above) to secure their property against damage from weather and from illegal entry. Other repair work is not permitted.**
 - b) Any person(s) proposed for inclusion in a pass for a property manager or agent must be named in a written authorization from the property manager or agent.
 - c) Any vehicle proposed for use in the storm-affected area must have four-wheel drive or other appropriate capability to move about in areas of storm damage. Tire repair kits are also important.
 - d) The duration of the initial re-entry period shall be determined by the Town Manager & Mayor.
 - e) Restrictions on the total number of persons and/or vehicles or on the number of persons and/or vehicles from any owner, tenant, business owner, property manager, or property agent which are permitted in the storm-affected area may be imposed at any time during this recovery period.
7. **Second Stage Re-Entry;** The following additional conditions may apply during second stage re-entry following a major storm:
 - a) The town may require that hired repair workers be escorted to and from roadblocks by property owners, tenants, business owners or authorized property managers or agents.
 - b) Repair workers will be required to obtain a pass, which will confine them to the property where they have authority to work, with a separate pass required for additional properties being repaired.
 - c) Bobcat and other equipment operators may be required to keep all sand that is cleared from those driveways or other portions of private properties on those properties, unless otherwise instructed.
8. **Other Re-Entry Guidelines;** The following additional provisions may apply to re-entry to any storm-affected areas.
 - a) Persons without a specific storm recovery reason, to enter the damage affected area(s), may be restricted from entry for an extended period of time.
 - b) It is recommended that property owners familiarize themselves with these State of Emergency Guidelines and also pre-plan recovery with repair workers/agents with which they have developed trust.
 - c) **The town may modify these guidelines - due to the extent of storm damage, physical conditions, safety issues, access limitations, weather conditions or other similar factors - at any time.**